

Authority Toolkit setup process

This tutorial describes the process of installing and setting up Gary Strawn's Authority Toolkit. Details on this application can be found here:

<https://files.library.northwestern.edu/public/oclc/documentation/>

****NOTE: you will need Administrator access to your device, OR must ask LIT for assistance installing this file.****

1. Verify what version of Connexion is installed on your computer. With Connexion open, navigate to **Help > About OCLC Connexion Client...** Yale-managed devices will be running 3.1.____ (as of the writing of this documentation, 01/2025)



2. Navigate to the Northwest downloads page here:
<https://files.library.northwestern.edu/public/oclc/>
 - a. For Yale-managed devices, download AuthorityToolkit.Connexion.3.zip.

[files.library.northwestern.edu - /public/oclc/](https://files.library.northwestern.edu/public/oclc/)

[\[To Parent Directory\]](#)

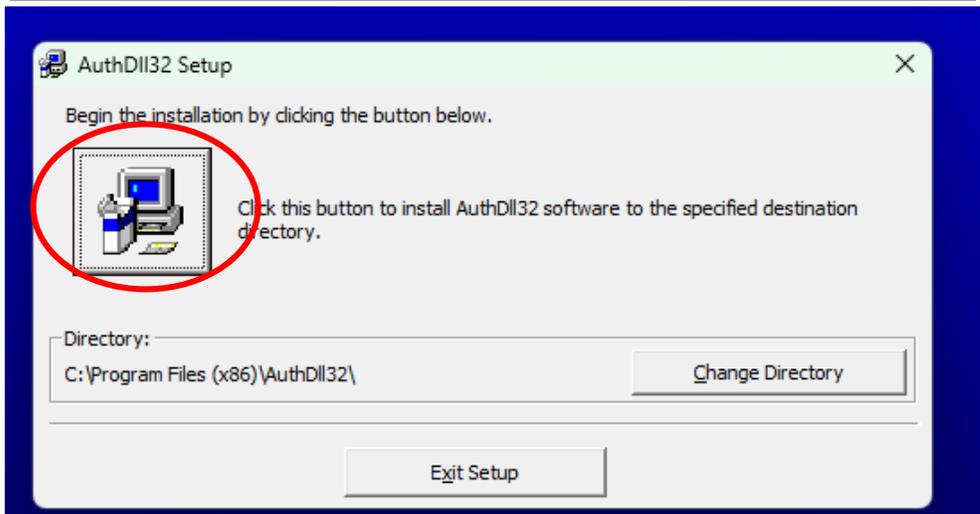
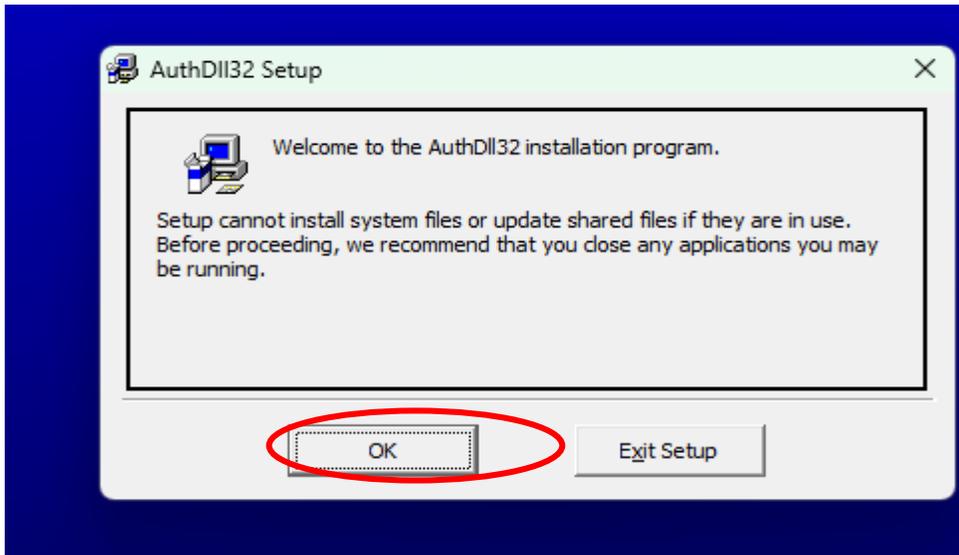
4/19/2022 3:40 PM	606	0 READ ME.txt
1/17/2025 10:53 AM	8915214	AuthorityToolkit.Connexion.2.ZIP
1/17/2025 10:54 AM	8915228	AuthorityToolkit.Connexion.3.ZIP
1/17/2025 10:55 AM	8385680	AuthorityToolkit.Independent.ZIP
10/31/2024 12:16 PM	<dir>	documentation
5/6/2020 6:28 AM	6475	URIsAndMore.cfg

****The installation process will give you an error message if Connexion and other programs are open. Close any programs you can before installing. Or, restart your computer before continuing.****

3. Unzip the downloaded folder and run the **setup.exe** file.

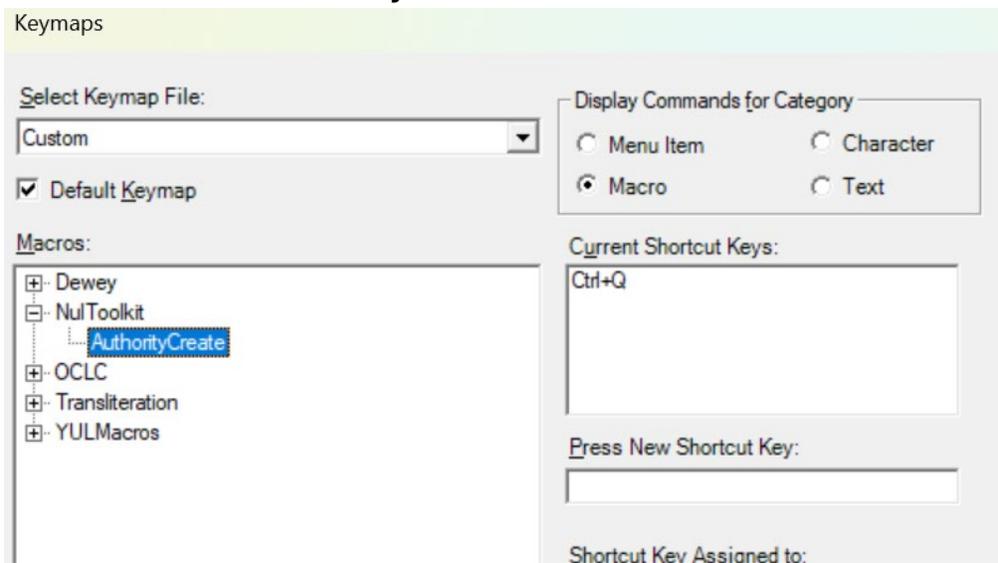
Name	Date modified	Type
▼ Today		
AuthDIIUtf8	1/13/2025 10:30 AM	Cabinet File
setup	1/13/2025 10:30 AM	Application
SETUP.LST	1/13/2025 10:30 AM	LST File

a. Step through the default selections of the installation process.



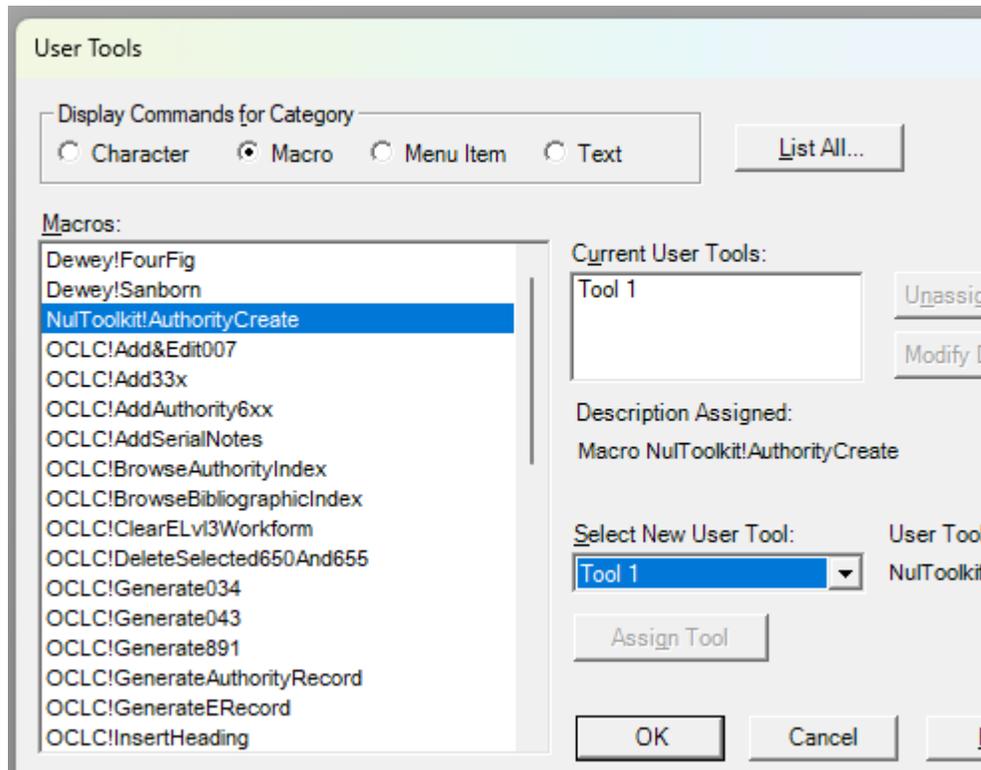
b. If you get a Version Conflict error, select "Yes" to keep your own file.

- c. For shared computers: If it asks you to select a user folder to install the macro under, select YOUR netID.
 - d. You'll see a progress bar while the toolkit installs. It will let you know when it has been installed correctly.
4. Open Connexion.
- a. If you'd like to assign a Keymap (keyboard shortcut) to run the Authority Toolkit:
 - i. Tools > Keymaps
 - ii. "Display Commands for Category" should have **Macro** selected.
 - iii. On the left side, find the **NulToolkit** folder and expand (+)
 - iv. Highlight **AuthorityCreate** and click into the box under **Press New Shortcut Key:**
 - v. If you type a keymap in use, it will show a message indicating what that keymap is assigned to. If you type an unused keymap, you can proceed.
 - vi. Once you've settled on a keymap, click **Assign**. The keymap will appear under **Current Shortcut Keys**.



- vii. Click **OK**. You are now ready to use the Authority Toolkit.
- b. If you'd like to assign a User Tool (numbered 1-10 and can be pinned to the Connexion menu bar):
 - i. Tools > User Tools > Assign
 - ii. Under "Display Commands for Category," select **Macro**.
 - iii. Find **NulToolkit!AuthorityCreate** from the list and highlight it.
 - iv. Under **Select New User Tool**, choose which number tool you'd like to use and click **Assign Tool**.

- v. Your selection will now display under **Current User Tools**.

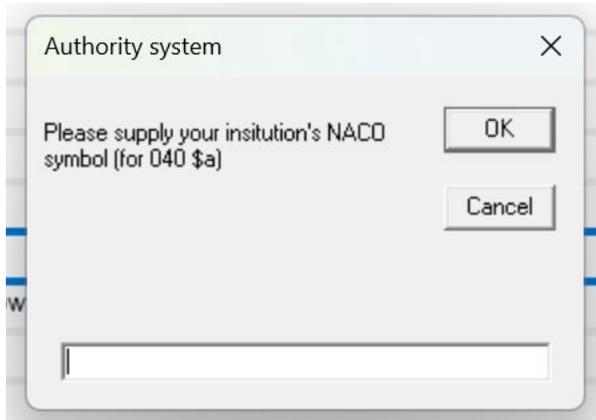


- vi. Click **OK**.
- vii. To add this User tool to your Connexion toolbar, navigate to **Tools > Toolbar editor**, locate the number you assigned the macro to, and drag & drop the icon onto your toolbar.
- viii. You are now ready to use the Authority Toolkit.

Using the Authority Toolkit

1. After installation is complete, one setting must be configured before you can create and save authority records.
2. Open any bibliographic record in Connexion, place your cursor in a 1XX or 7XX field, and run the Authority Toolkit. (The choice of record doesn't matter, as we won't be saving the authority record)

3. Fill in the NACO symbol (YUS) in the pop-up window and click **OK**.



4. You'll know the toolkit is installed correctly when the next screen looks like this:

The screenshot shows a library catalog interface with a record for HELEN JULIA MINORS; STEFAN OSTERJSJO; GILVANO DALAG. A 'Texts' dialog box is open, displaying a list of bibliographic records with various fields like 001, 019, 020, etc. The dialog also has sections for '376 Family information' and '377 Lang.'

Higher Music Education, as taught and learned in universities and conservatoires in Europe, is undergoing transformation. Since the nineteenth century, the master-apprentice pedagogical model has dominated, creating a learning environment that emphasises... This book contributes to the renewal of this field by being the first to address the potential of artistic research in developing student-centred approaches and greater student autonomy. This potential is demonstrated in chapters illustrating artistic practices across Europe, with examples ranging from instrumental tuition and ensemble work to the development of professional employability skills and inclusive practices. Bringing together diverse and experienced voices working within Higher Music Education, this book offers critical reflection with artistic insights to present new approaches to musical practice, teaching, interpretation and performance. It calls for greater collaboration between Higher Education and professional music institutions to create closer bonds with music...