Authority Toolkit setup process

This tutorial describes the process of installing and setting up Gary Strawn's Authority Toolkit. Details on this application can be found here: <u>https://files.library.northwestern.edu/public/oclc/documentation/</u>

NOTE: you will need Administrator access to your device, OR must ask LIT for assistance installing this file.

- Verify what version of Connexion is installed on your computer. With Connexion open, navigate to Help > About OCLC Connexion Client... Yale-managed devices will be running
 - About OCLC Connexion

 General
 Loaded Modules

 OCLC Connexion 3.1.8
 96.28365
 2002-2022

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 OCLC Connexion is a registered trademark of OCLC Online Computer Library Center, Inc.

 Portions Softbridge Basic Language (SBL), Copyright ©1994-2002 Mystic River Software, Inc.
- 2. Navigate to the Northwest downloads page here:

https://files.library.northwestern.edu/public/oclc/

3.1. (as of the writing of this documentation, 01/2025)

a. For Yale-managed devices, download AuthorityToolkit.Connexion.3.zip.

files.library.northwestern.edu - /public/oclc/

[To Parent Directory]

4/19/2022	3:40	PM	606	0 READ ME.txt
1/17/2025	10:53	AM	8915214	AuthonityToolkit.Connexion 2.7IP
1/17/2025	10:54	AM	8915228	AuthorityToolkit.Connexion.3.ZIP
1/17/2025	10:55	AM	8385680	AuthorityToolkit.Independent.ZIP
10/31/2024	12:16	PM	<dir></dir>	documentation
5/6/2020	6:28	AM	6475	URIsAndMore.cfg

The installation process will give you an error message if Connexion and other programs are open. Close any programs you can before installing. Or, restart your computer before continuing.

3. Unzip the downloaded folder and run the **setup.exe** file.

Name	Date modified	Туре
✓ Today		
JuthDIIUtf8	1/13/2025 10:30 AM	Cabinet File
🤧 setup	1/13/2025 10:30 AM	Application
SETUP.LST	1/13/2025 10:30 AM	LST File

a. Step through the default selections of the installation process.

AuthDII32 Setup
Welcome to the AuthDll32 installation program. Setup cannot install system files or update shared files if they are in use. Before proceeding, we recommend that you close any applications you may be running.
OK E <u>x</u> it Setup
🔀 AuthDII32 Setup 🛛 🕹
Begin the installation by dicking the button below.
Directory: C:\Program Files (x86)\AuthDll32\ Change Directory
E <u>x</u> it Setup

b. If you get a Version Conflict error, select "Yes" to keep your own file.

- c. For shared computers: If it asks you to select a user folder to install the macro under, select YOUR netID.
- d. You'll see a progress bar while the toolkit installs. It will let you know when it has been installed correctly.
- 4. Open Connexion.
 - a. If you'd like to assign a Keymap (keyboard shortcut) to run the Authority Toolkit:
 - i. Tools > Keymaps

Keymaps

- ii. "Display Commands for Category" should have Macro selected.
- iii. On the left side, find the **NulToolkit** folder and expand (+)
- iv. Highlight **AuthorityCreate** and click into the box under **Press New Shortcut Key:**
- v. If you type a keymap in use, it will show a message indicating what that keymap is assigned to. If you type an unused keymap, you can proceed.
- vi. Once you've settled on a keymap, click **Assign**. The keymap will appear under **Current Shortcut Keys**.

C Menu Item	C Characte
Macro	C Text
Current Shortcut Ke	ys:
Ctrl+Q	
Press New Shortcut	Key:
	C Menu Item Macro Current Shortcut Key Ctrl+Q Press New Shortcut

- b. If you'd like to assign a User Tool (numbered 1-10 and can be pinned to the Connexion menu bar):
 - i. Tools > User Tools > Assign
 - ii. Under "Display Commands for Category," select Macro.
 - iii. Find NulToolkit!AuthorityCreate from the list and highlight it.
 - iv. Under **Select New User Tool**, choose which number tool you'd like to use and click **Assign Tool**.

v. Your selection will now display under **Current User Tools**.

User Tools			
Display Commands <u>f</u> or Category C Character ⓒ Macro C Menu Item	C Text		
Macros:			
Dewey!FourFig	Current User Tools:		
Dewey!Sanborn	Tool 1 Unassig		
NulToolkit!AuthorityCreate			
OCLC!Add&Edit007	Modify E		
OCLC!Add33x			
OCLC!AddAuthority6xx	Description Assigned:		
OCLC!AddSerialNotes	Macro NulToolkit!AuthorityCreate		
OCLC!BrowseAuthontyIndex			
OCLC:Browsebibliographicindex			
OCI CIDeleteSelected650And655	Select New User Tool: User Tool		
OCLC/Generate034	Tool 1 VulToolkit		
OCLC!Generate043	1		
OCLC!Generate891	Assi <u>a</u> n Tool		
OCLC!GenerateAuthorityRecord			
OCLC!GenerateERecord			
OCLC!InsertHeading	OK Cancel <u>I</u>		

- vi. Click OK.
- vii. To add this User tool to your Connexion toolbar, navigate to Tools > Toolbar editor, locate the number you assigned the macro to, and drag & drop the icon onto your toolbar.
- viii. You are now ready to use the Authority Toolkit.

Using the Authority Toolkit

- 1. After installation is complete, one setting must be configured before you can create and save authority records.
- 2. Open any bibliographic record in Connexion, place your cursor in a 1XX or 7XX field, and run the Authority Toolkit. (The choice of record doesn't matter, as we won't be saving the authority record)

3. Fill in the NACO symbol (YUS) in the pop-up window and click **OK**.



4. You'll know the toolkit is installed correctly when the next screen looks like this:

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stat c Entered 20240812 Replaced 202411060727114	
Stope d Audn Ctrt Scope d Audn Ctrt Mel HELEN JULIA MINORS; STEFAN OSTERSJO; GILVANO DALAG Create new auth Conf Bigo MRec OK Cancel Suspend Edit Verify Options Help	ority record – 🗆 X
Cont Biog MRec Grub Life Indx Fest DISI S Dates 2024 DISI S Dates 2024 Rec stat: n Entered: 20250122 Char: a Type: z Upd status: a Entor Name use: a Contoched DISI s Dates 2024 Rec stat:: n Entered: Name use: a Fest DISI s Dates 2024 Series: n Auth/ref: a Subdiv tp: n Rules: z OCLCO +d YWS +d OCLCO +d OCLKB +d EBLC 005 20250122145559.0 00 00101: : ta YUS to eng te rda tc YUS 100:1: : ta YUS to eng te rda tc YUS 100:1: : ta YUS to eng te rda tc YUS 100:1: : ta YUS to eng te rda tc YUS 100:1: : ta YUS to eng te rda tc YUS 100:1: : ta YUS to eng te rda tc YUS 100:1: : ta YUS to eng te rda tc YUS 100:1: : ta YUS to eng te rda tc YUS 100:1: : ta	Texts Choices 046 Web My fields Text source C Authority record

ince Education, as taught and learned in universities and conservatoires in Europe, is undergoing transformation. Since the nineteenth century, the master-apprentice pedagogical model has dominated, creating a learning environment that empha utiles. This book contributes to the renewal of this field by being the first to address the potential of artistic research in developing student-centred approaches and greater student autonomy. This potential is demonstrated in chapters illustrating artis es across Europe, with examples ranging from instrumental tuition and ensemble work to the development of professional employability skills and inclusive practices. Bringing together diverse and experienced voices working within Higher Music E existence collaboration between University Educations and ensemble work to the development of professional employability skills and inclusive practices. Bringing together diverse and experienced voices working within Higher Music E existence collaboration between University Educations and ensemble control and ensemble collaboration between University Educations and experience bedress the previous ensemble control and experience collaboration between University Education and ensembles to ensemble control and experience collaboration between University Education and experience bedress the material transformation.